

## **SUPPORTED COMMAND eMNS**

Personnel within Marine Corps supported commands, such as 2dMAW, will receive MCAS Cherry Point AtHoc eMNS notifications as long as they have a “usmc.mil” account. However, supported commands from other services, such as FRCEAST and Naval Health Clinic Cherry Point (NHCCP) utilize organic eMNS.

Upon notification of an installation emergency, key personnel from supported commands, such as FRCEAST and NHCCP, will receive the AtHoc notification and will redistribute the alert by means of their internal notification systems. For specific information about your command/activity mass notification procedures, please contact your designated Security, Emergency Management, or Mission Assurance POC. For the listed commands, contact:

**FRCEAST: 464-7417 or 8157**

**NHCCP: 466-0393**

## **MARINE CORPS COMMUNITY SERVICES (MCCS) :**

MCCS personnel contact information has been imported into the Cherry Point eMNS and personnel will receive all notifications other than “desktop pop-ups”. MCCS personnel should contact 466-2731 for questions pertaining to MCCS eMNS procedures.

## **STATION eMNS POINT OF CONTACT**

If you have questions or issues associated with eMNS and have a “usmc.mil” account, please contact 466-2343 or 466-7561.

## **ACTIONS UPON RECEIVING AN EMERGENCY NOTIFICATION**

### **EMERGENCY LOCKDOWN**

An emergency lockdown is primary affiliated with a potential hostile threat aboard MCAS Cherry Point, such as an active shooter. Upon notification to “lockdown”, personnel and residents should:

- Move Indoors (If unable, find cover)
- Lock Exterior Doors and Windows
- Close Blinds
- Move away from Doors and Windows
- Wait for the “All Clear” or additional instructions.

If an active shooter is within your building, be prepared to “run, hide, or fight”.

### **FORCE PROTECTION CONDITION (FPCON) CHANGE**

MCAS Cherry Point may increase the current security posture due to a local threat or based on a directive by U.S. Northern Command for all military installations. MNS will be used to announce the change and provide any amplifying information /instructions. Personnel should be aware of potential access changes in higher FPCONS.

### **DESTRUCTIVE WEATHER**

If personnel are threatened by a destructive weather event, such as a tornado, flood, or hurricane, MNS will be used to disseminate real-time information in order to ensure life safety.



## **MCAS CHERRY POINT EMERGENCY MASS NOTIFICATION PROCEDURES**



***EMERGENCY NOTIFICATIONS  
CAN SAVE YOUR LIFE. ENSURE  
THAT YOU CAN RECEIVE THEM.***

## WHY IS NOTIFICATION IMPORTANT?

During an emergency, it is critical that personnel, dependents, and others aboard MCAS Cherry Point receive immediate notifications in order to take appropriate action. Whether it is an active shooter, hurricane, or other threat/hazard, it is crucial that personnel and dependents understand how they are notified and what actions to take.

## HOW WILL I BE NOTIFIED?

The primary means to disseminate emergency information at MCAS Cherry Point is by means of the following:

- Public Affairs
- Giant Voice System (GVS)
- Emergency Mass Notification System (eMNS)
- Supported Command eMNS

## PUBLIC AFFAIRS

During an emergency, The Joint Public Affairs Office (JPAO) will utilize all-hands emails, social media, and digital marquees to supplement mass notification systems.

## GIANT VOICE SYSTEM

The Giant Voice System consists of speaker towers strategically placed outdoors and within select buildings within MCAS Cherry Point. During an emergency event, the voice of an operator will be heard providing notification and instructions.

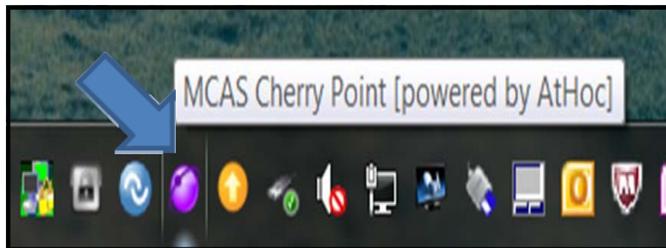
## EMERGENCY MASS NOTIFICATION (eMNS)

All personnel with a “usmc.mil” email account are currently registered within the eMNS in order to receive desktop pop-up messages and alerts through work telephone and email. However, it is highly recommended that personnel verify contact information and insert additional contact information in order to ensure notification wherever they may be.

### *How do I add or verify my contact information within the eMNS?*

If you have the eMNS software on your computer (must have usmc.mil account), follow these instructions:

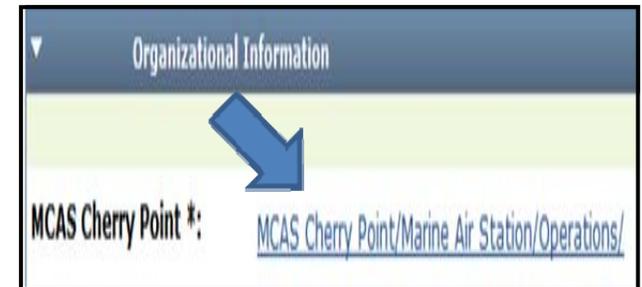
1. On your desktop, locate the “Purple Globe” within your Item Tray.



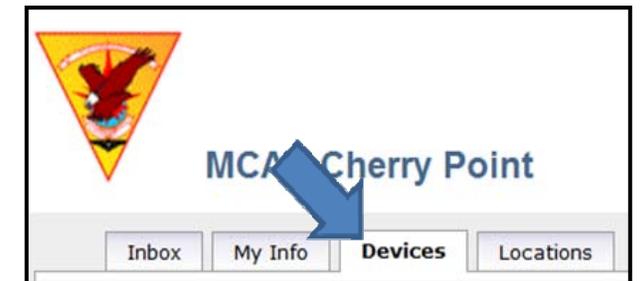
2. Left click and select “Access Self Service”.



3. Within “My Info”, verify Organizational Information. If it is incorrect/incomplete, click on the hyperlink and chose the correct organization. Press save.



4. Next, chose the “Devices’ tab at the top of the screen.



5. Within “Devices”, verify your work phone and email address. Also, it is highly recommended that you add other contact information. Additionally, a dependent can receive notifications by inserting information within “Phone-Dependent” and “Email-Personal #2”. Press save when complete.

## ATHOC MOBILE NOTIFIER

1. Download the AtHoc Notifier for your iPhone or Android device.
2. Register and verify your personal email.
3. Enter org code: Cherry Point.mil