



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
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CHERRY POINT, NORTH CAROLINA 28533-0003

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AIR STATION BULLETIN 5214

From: Commanding Officer, Marine Corps Air Station, Cherry Point
To: Distribution List

Subj: INFORMATION REQUIREMENTS (REPORTS) MANAGEMENT PROGRAM ANNUAL
CHECKLIST

Ref: (a) SECNAV M-5214.1
(b) MCO 5214.2G
(c) MCIEAST-MCB CAMLEJO 5214.1A
(d) ASO 5214.1C

Encl: (1) List of Cancelled MCAS Cherry Reports

1. Purpose. To publish a listing of current and cancelled command reports.
2. Background. Each department shall provide for continuing analysis, review, and control of all reports originated or sponsored by this Command to improve the content and formant of necessary reports, control the creation of new reports, and to eliminate unnecessary ones.
3. Action
 - a. Commander's Intent and Concept of Operations
 - (1) Commander's Intent. Establish the guidelines for update and submission of all Marine Corps Air Station Cherry Point (MCAS CHERPT) reports.
 - (2) Concept of Operations. Commands and directorates shall regularly review their sponsored MCAS CHERPT reports to ensure they are current and relevant. Obsolete reports will be cancelled or revised.
 - b. Coordinating Instructions. All new MCAS CHERPT reports and requests for changes to current reports must be routed through the Station Adjutant.
4. Reserve Applicability. This Bulletin is applicable to MCAS CHERPT and its subordinate commands.
5. Cancellation Contingency. This Bulletin is cancelled upon receipt of the next consolidated checklist.


B. C. BURKS

DISTRIBUTION: A

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

CHECKLIST OF CANCELLED MCAS CHERRY POINT REPORTS

Sponsor	RCS	Title of Report	Cancel date
OPS	DD-3070-01	Annual USMC Operations Security Report	1 Oct 22
FAC	MCAS CHERPT-11300-01	Energy Usage/Conservation Report	1 Oct 22
FAC	MCAS CHERPT-5090-42	Temporary Aboveground Storage Tank Notification	1 Oct 22
FAC	MCAS CHERPT-5090-43	Product Transfer Record	1 Oct 22
OPS	MCAS CHERPT-5530-01	MCAS Cherry Point Quarterly Mass Notification Test Report	1 Oct 22
FAC	MCAS CHERPT-5090-04	Spill Report for Environmental Affairs	1 Oct 22
FAC	MCAS CHERPT-5090-41	Secondary Containment Structure Inspection	1 Oct 22
SES	DD-11320-04	Large Loss Initial Incident Report	1 Oct 22