



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
POSTAL SERVICE CENTER BOX 8003
CHERRY POINT, NORTH CAROLINA 28533-0003

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OPS
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AIR STATION ORDER 3302.2

From: Commanding Officer
To: Distribution List

Subj: SECURITY PLANNING FOR SPECIAL EVENTS ABOARD MARINE CORPS
AIR STATION CHERRY POINT

Ref: (a) DoDI 2000.16
(b) NAVMC 3500.103
(c) MARFORNORTH Mission Assurance Order 13-01

Encl: (1) Special Event Vulnerability Assessment (SEVA) Worksheet

1. Situation. Incidents such as the Fort Hood shootings in 2009 and the Washington Navy Yard shootings in 2013 demonstrate the need to remain vigilant against domestic and foreign threats on military installations. Additionally, all appropriate steps should be taken to prevent, respond to, and reduce the impact of a potential attack. Since these events can occur anywhere at any time, it is crucial that all activities that meet "special event" criteria are properly analyzed to determine associated risks.

2. Mission. This Order establishes a thorough risk assessment and security planning process for special events aboard Marine Corps Air Station (MCAS) Cherry Point that will foster the identification of threats and ensure the adequate protection of Marine Corps personnel and facilities.

3. Execution

a. Commander's Intent. MCAS Cherry Point will have a holistic policy to protect Marine Corps personnel and facilities during special events aboard the installation.

b. Concept of Operations

(1) This Order is published to ensure proper notification, comprehensive pre-event analysis, and effective security planning for special events held on MCAS Cherry Point.

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distribution is unlimited.

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(2) Per reference (a), a Special Event Vulnerability Assessment (SEVA) must be completed for any event deemed to be a special event or other activity involving a gathering of 300 or more DoD personnel. Reference (b) defines a special event as an activity, often unique or symbolic, characterized by a large concentration of personnel and/or a gathering where distinguished visitors are involved. For purposes of this Order, all events meeting the above criteria are deemed special events.

(3) A SEVA will always be conducted whenever the general public or un-vetted civilians are allowed to enter the installation to perform in or attend a special event by means of an open gate policy. This also includes events in which entry is made by means of an accessible waterway, to include fishing tournaments and regattas. An un-vetted civilian is a visitor to the Station who does not receive sponsorship and/or a background check prior to being granted access. Recurrent events that an open gate policy has been allowed include the MCAS Cherry Point Air Show and 2d Marine Aircraft Wing (2dMAW) Band concerts.

c. Subordinate Element Missions

(1) Operations Directorate

(a) Ensure that the Mission Assurance (MA) Department completes the enclosure by means of coordination through the installation Threat Working Group. The factors reviewed during the process shall include:

1. Type of access requested (i.e., DoD personnel only, general public, etc.).

2. Population density.

3. Potential for collateral mass casualties.

4. Criticality of the site.

5. Level of potential adversary awareness of the event.

6. Effectiveness of protective systems/measures.

7. Current threat and intelligence information.

8. Hazardous materials at or near site.

9. The Design Basis Threat.

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(b) Upon completion of this analysis, incorporate the results into a SEVA and forward to the Commanding Officer (CO) for review.

(c) Within the SEVA, provide the CO with a list of security recommendations that may mitigate potential vulnerabilities and/or maintain an adequate security posture in order to reduce risk. These recommendations may consist of, but are not limited to:

1. Establishment of a security detail.
2. Utilization of military working dogs.
3. Searches of people or vehicles.
4. Restriction of bags or other items which could conceal weapons, contraband materials, and explosives.
5. Detailed traffic control plan.
6. Modification or emplacement of additional antiterrorism or physical security measures.
7. Restriction of access for un-vetted civilians.
8. Relocating, re-scheduling, or canceling the event.
9. Use of explosive detection equipment.
10. Establishment of a secure enclave with entry control point utilization during a waterside event.
11. An increase in water patrols during a waterside event.

(d) In addition to SEVA requirements, MA will submit to MARFORNORTH a request to waiver Force Protection Condition (FPCON) Bravo 12, verification of visitor identification, for any event with an open gate policy. Per reference (c), MARFORNORTH is the waiver authority for any FPCON implemented by NORTHCOM.

(2) Security & Emergency Services

(a) After the CO approves the security recommendations draft a comprehensive security plan which include those measures.

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(b) Inform the CO of any manpower, fiscal, or logistical issues which may impact the incorporation of the security recommendations.

(c) Upon receipt of the CO's approval of the security plan, disseminate the plan to first responders and personnel affiliated with security support for the event.

d. Station Directorates and Tenant Commands Planning Special Events

(1) Due to manpower, fiscal, and logistical considerations, send notifications of special events to MA no later than 60 days prior to the scheduled date. If a 60 day notice is not possible due to other factors, provide the notification to MA as soon as received.

(2) Provide notifications of events involving visits by distinguished guests, dignitaries, and high risk personnel to MA. Although many of these visits involve extensive external security coordination and dedicated security personnel, the installation may need to provide supplemental personnel, emplace additional security measures, or enhance the force protection posture. This is critical to ensuring the safety of the VIP and installation personnel that may be exposed to additional risk during the visit.

(3) All SEVAs and security plans for tenant events which are conducted at Station-managed venues/sites must be completed by the Station. Tenant commands may conduct internal security and antiterrorism planning of events at organic facilities. However, SEVAs and security plans by tenant commands should be provided to MCAS Cherry Point (MA) to ensure an appropriate threat analysis is conducted and to determine if any station support is necessary.

(4) Be prepared to provide personnel to support the security plan. Support personnel will not require extensive law enforcement training or knowledge; they will support the overall security posture. Designated duties may include assignment to traffic flow or parking details.

(5) Tenant Commands must be prepared to fund an additional law enforcement presence, if necessary, for hosted events. Upon the CO's decision, Station Directorates must be prepared to reallocate funding to another Directorate for security planning purposes, if necessary. These funds will be utilized to pay personnel overtime and/or fund equipment expenditures.

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(6) Special events in which an open gate policy is requested, shall not be advertised until the CO approves the event and corresponding security measures. Additionally, the FPCON waiver request from MARFORNORTH must be returned with an approval to "not perform FPCON Security Measure Bravo 12."

4. Concurrence. The Commanding General, 2d Marine Aircraft Wing and all subordinate and tenant commands concur with the contents of this Order insofar as it pertains to members of their respective Commands.

5. Administration and Logistics

a. Administration. This Order can be accessed via the Station Adjutant's web page at:

<https://cherrypoint.usmc.afpims.mil/Resources/StationAdjutant.aspx>

b. Logistics. Recommendations for changes to this Order should be submitted to the MCAS Cherry Point Operations Directorate (Attn: Mission Assurance Department) via the appropriate chain of Command.

6. Command and Signal

a. Command. This Order is applicable to all subordinate and tenant Commands aboard MCAS Cherry Point.

b. Signal. This Order is effective the date signed.



T. M. PEHRSON
Executive Officer

Distribution: A

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Special Event Vulnerability Assessment Worksheet	
Site Name or Number:	Rating:
<p>1. Level of Visibility: Assess the general awareness of the Special Event. Consider how popular the event is and how well advertised.</p> <p>0 = Classified location 2 = Low, probably not well known 4 = High, well known 1 = Very low, probably not aware 3 = Medium, probably known 5 = Very high, obvious</p>	
<p>2. Criticality of Site/Function: Assess the critical nature of the site or function.</p> <p>0 = No usefulness 2 = Moderate usefulness 4 = Highly useful 1 = Minor usefulness 3 = Significant usefulness 5 = Critical</p>	
<p>3. Access to the Site/Function: Assess physical barriers and established access control procedures effecting access to the site or function.</p> <p>1 = Closed event. Fenced, guarded event area with manned access control points, or controlled access by pass only. No vehicle parking with 82 feet. 2 = Closed event accessible to DoD-affiliated personnel and their guests only. Random security patrols or reactive security. No vehicle parking within 82 feet. 3 = Open event with controlled access of vetted visitors, no unauthorized vehicle parking within 82 feet. 4 = Open event, accessible to non-vetted visitors, no unauthorized vehicle parking within 82 feet.</p>	
<p>4. Hazardous Materials on Site: Assess the quantity and presence of legal hazardous material that could complicate the response to an event at the site/target.</p> <p>0 = None: No hazardous material(s) present. 1 = Minimal: Hazardous material(s) present in moderate quantities, under positive containment, in secured locations, with alarm notification system. 2 = Low: Hazardous material(s) present in moderate quantities, controlled, under positive containment and with alarm notification system. 3 = Moderate: Major concentrations of hazardous material(s) that have established control features, are secured on site, under positive containment, and with alarm notification system. 4 = High: Major concentrations of hazardous material(s) that have moderate control features and containment. 5 = Very High: Major concentrations of hazardous materials that are easily accessible, unprotected, and have no containment.</p>	
<p>5. Effectiveness of Physical Protective Systems: Assess the physical security or antiterrorism measures in place to prevent or mitigate a potential threat based on the current Threat Assessment. Include a review of the site/function history.</p> <p>1 = High level of security, effective perimeter and internal security alarms, restrictive access control, video surveillance system monitored full-time, guarded by full-time highly trained armed security force using fixed-post and both structured and random patrols. 2 = Moderate level of security, effective internal alarm systems, access control, monitored video surveillance system, guarded by full-time trained security force using fixed post and patrols. 3 = Average level of security, perimeter alarm system, some access control, full or part time security force using either fixed post or patrols. 4 = Minimal level of security, limited or no access control, security consists mainly of common building locks, minimal or no security force or security force is poorly trained and equipped, using little or no patrol. 5 = No level of security.</p>	
<p>6. Potential Site Population Capacity: Assess the maximum number of individuals at a site at any given time.</p> <p>1 = 300-500 3 = 1001-5000 5 = 10,001-20,000 2 = 501-1000 4 = 5001-10,000 6 = 20,001+</p>	
<p>7. Potential for Collateral Mass Casualties: Assess the potential collateral mass casualties of the site.</p>	

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1 = 1-10 2 = 11-50	3 = 51-100 4 = 101-300	4 = 301-1000 5 = 1000 +
Special Event Vulnerability Assessment Worksheet (page 2)		
<p>8. Intelligence Review: Assess the potential threat of an attack or incident based on current Threat Assessment, Threat Advisories, informational summaries, historical data and liaison with local NCIS. Consider political, religious, ideological, environmental, racial, or special interest motivations.</p> <p>1 = Unlikely to occur 3 = Moderately possible 5 = Will occur/extremely high 2 = Somewhat possible/slight chance 4 = Likely to occur/high</p>		
<p>9. Potential Amplifying Factors: Assess any potential amplifying factors contributing to site/function vulnerability. Include review of significant dates, anniversaries of events, relevance to historical events, reoccurrence of event, and other events occurring in proximity.</p> <p>0 = No amplifying factors 2 = Moderate amplifying factors 4 = Significant amplifying factors 1 = Minimal amplifying factors 3 = Multiple amplifying factors 5 = Multiple, significant amplifying Factors</p>		
RAW SCORE (add lines 1-9)		
Vulnerability Assessment Rating:		
1 - 11 = Low 12 - 23 = Moderate 24 - 35 = High 36 - 45 = Critical		