



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
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ASO 3501
DIROPS

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AIR STATION ORDER 3501

From: Commanding Officer, Marine Corps Air Station, Cherry Point
To: Distribution List

Subj: MARINE CORPS AIR STATION VESSEL ACCOUNTABILITY, MAINTENANCE
AND OPERATION

Ref: (a) MCO 3570.1C
(b) MCO 4400.201
(c) MCO 5090.7
(d) MCO 11000.11A
(e) MCICOM Policy Letter 3-17
(f) PEO SHIPS ltr 3968, Seaborne Targets Program
Administration dtd 14 Nov 2011
(g) ASO 3550.10B
(h) ASO 5090.7
(i) ASO 3440.1
(j) ASO 7100.1
(k) ASO 11320.1C

1. Situation. Nontactical watercraft, vessels and boats are not programs of record and require a focused effort to efficiently manage. Marine Corps Air Station (MCAS) Cherry Point, its associated outlying fields and bombing targets, are surrounded or bordered by over thirty statute miles of inland shoreline. Restricted and prohibited water areas are defined within Title 33 Code of Federal Regulations part 334.420/430. The enforcing agency for these water danger and prohibited zones is the Commanding Officer. Tenant training, emergency response and law enforcement on adjacent water boundaries require an efficient and effective vessel management program to meet the assorted and complex open water requirements on station and our outlying training venues.

2. Mission. To align resourcing, management and operations of watercraft, trailers and other watercraft subsystems across the Directorates to meet mission essential tasks as defined and established in the Stations Missions and Task statement.

3. Execution

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

a. Commander's Intent and Concept of Operations(1) Commander's Intent

(a) Establish MCAS policy, guidance and oversight for watercraft management and operational tasking within the Marine Corps Air Station Cherry Point area of responsibility including bombing targets nine and eleven (BT-9, BT-11), Outlying Airfields Atlantic, Bogue and Oak Grove. The references apply.

(b) Ensure proper accountability of watercraft assets.

(c) To assign preventative and corrective maintenance responsibility for all watercraft assigned across the directorate.

(d) Directorates with personnel assigned watercraft responsibilities shall ensure all watercraft operators abide by the guidance contained within.

(2) Concept of Operations

(a) The Director of Operations (DIROPS) is responsible for supporting maneuver through the provision of training areas. The Range Management Department table of organization maintains active duty Navy and civilian marine maintenance personnel and licensed operators to support watercraft/vessel operations. Responsibilities for Station watercraft management are subdelegated to the Range Management Officer. DIROPS shall establish the Watercraft Operational Planning Team (OPT) as a forum for Directorates to routinely meet regarding watercraft issues and seek guidance regarding policy and changing requirements. The OPT shall serve as an internal control for the station to ensure the efficient and effective functioning watercraft management program. The Range Management Department (RMD) will support the Installation Open Water Spill Response program manager by assigning personnel to the Station spill team. The following personnel are specifically assigned members to support the OPT: (assignees of the following: Operations Director, Cherry Point Fire Department (CPFD) Chief, Provost Marshal, Mission Assurance Director, Environmental Affairs Officer, Logistics Director). Navy qualified coxswains will support requirements defined within this document, or as assigned by the range manager.

(b) The Provost Marshal is responsible for the waterside security requirements of MCAS Cherry Point and shall develop and execute pre-planned and on call waterside security patrols as part of the Stations overall security posture. Patrols

will focus specifically along the Neuse River, Slocum and Hancock Creek tributaries that border and bisect the installation proper boundary. The Provost Marshal will work in concert with Conservation Law Enforcement Officers. The citing of federal and state violations lies with stations conservation law enforcement officers. Waterside security will be supported by Coxswains from the Navy Boat Docks.

(c) The CPFDD is responsible for open water Emergency Response requirements and shall provide open water firefighting support as required to protect life and property as described in references (d), (h) and (k). When dispatched, CPFDD will support wildland firefighting if range fires encroach upon the southern boundary of BT-11 and pose a threat to public/private lands. The CPFDD will support the Installation Open Water Spill Response program manager by assigning personnel to the Station spill team. An appropriately outfitted watercraft will be provided, housed, trained upon, and routinely inspected by Fire Department staff to provide response to emergencies outlined in references (d), (h), and (k) at all times.

(d) The Facilities Director through the Environmental Affairs Officer is responsible for Open Water Spill Response Program, wildland firefighting and conservation law enforcement. The Environmental Affairs Officer shall establish an open water spill team as defined in references (c) and (h). The Director of Facilities will support the Installation Open Water Spill Response program manager by assigning personnel to the Station spill team. The EADO is responsible for conservation law enforcement within the adjacent waters as defined in Title 33 part 334.420 and 334.430 of the Code of Federal Regulations. Routine outfall water sampling will be conducted to meet current and future permit discharge schedules.

(e) The Director of Mission Assurance Director is responsible for force protection, emergency management and other mission assurance requirements. The use of watercraft during mission assurance evaluations may be considered on a regular or routine basis. Station vessel support of adjacent communities are subject to requirements of reference (i).

4. Administration and Logistics

a. Administration

(1) RMD shall develop and maintain standard operating procedures for vessel operations, maintenance and safety. The Watercraft Support Unit (WSU) Supervisor and Navy Boat Docks (NBD) Officer-in-Charge (OIC) are responsible for execution of the vessel maintenance and vessel safety and coxswain training

programs. The NBD OIC shall conduct annual safety inspections of all station watercraft. Moving targets are excluded from this inspection requirement and are subject to the requirements of reference (f).

(2). All station watercraft operators are required to have completed a basic vessel safety program developed by the United States Coast Guard (USCG) and the stations training program managed by the NBD OIC.

(3). The WSU Supervisor is responsible for establishing vessel maintenance procedures in accordance with manufacturer recommended best management practices. Outboard engine procurement shall leverage existing government sales venues to avoid the requirement of maintaining multiple system software licensing requirements. Outboard diagnostic software shall be loaded on a government computer that does not connect to the Marine Corps Enterprise Network (MCEN). Range Management shall coordinate with the Director Telephone, Information Systems Directorate (TISD) to establish requirements for two stand-alone computer system assets.

(4). Obtaining or replacing existing watercraft shall be coordinated via the Operations Directorate and the Vessel Operational Planning Team.

(5). Watercraft custodians shall perform routine operational checks to ensure systems are functional and to perform preventative maintenance. Custodians shall coordinate with the Watercraft Support Unit Marine Mechanic Supervisor to schedule and perform semi-annual vessel operational checks.

b. Logistics

(1) All watercraft shall be recorded and maintained as part of the Logistics Directors (DIRLOG) garrison property (GP) in accordance with reference (b) volume 15. Defense Property Accountability System (DPAS) is the Accountable Property System of Record (APSR).

(2) All trailers shall be recorded as garrison mobile equipment in DPAS and maintained via the Motor Transportation Division.

(3) All watercraft, excluding moving targets, shall be maintained on a single property account managed by RMD.

(4) To the maximum extent practicable, station personnel will replace or acquire watercraft via existing programs of record

(POR) or via excess property from federal partners listed within Defense Logistics Agency (DLA).

6. Command and Signal

a Command. This Order is applicable to all personnel of Marine Corps Air Station Cherry Point.

b Signal. This Order is effective on the date signed.



B. C. BURKS

Distribution: A