



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
POSTAL SERVICE CENTER BOX 8003
CHERRY POINT, NORTH CAROLINA 28533-0003

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AIR STATION ORDER 3700.1

From: Commanding Officer, Marine Corps Air Station, Cherry Point
To: Distribution List

Subj: MARINE CORPS AIR STATION CHERRY POINT AIR INSTALLATION PLANNING BOARD

Ref: (a) MCO 5400.54
(b) MCIEAST-MCB CAMLEJO 3700.1

1. Situation

a. Marine Corps Air Station (MCAS) Cherry Point's (CHERPT) mission is to provide quality facilities, ranges, airspace, aviation support, and services to promote the readiness, sustainment and quality of life for operating forces, supported commands and individuals directly associated with the activities of this air station. Establishing a deliberate and integrated planning process to couple resources with command priorities is critical to maintaining Cherry Point's high standards of support.

b. With the introduction of the F-35 Joint Strike Fighter and associated support facilities, it is imperative that this installation ensure compatible use and growth in accordance with published directives and without significant impact to existing structures or operational capabilities. MCAS CHERPT will hereby establish an Air Installation Planning Board (AIPB) in accordance with the references. The board shall ensure all directorates and command designated members meet to identify, discuss, and resolve any short-range and long-range growth issues.

2. Mission

a. Coordinating with operating forces, develop and implement a MCAS CHERPT Master Plan that determines the way forward for continuous improvement of installation support to the operating forces and other supported commands. Ensure coordination of planning efforts including the prioritization of military construction and major maintenance projects.

b. Establish a uniform process to review, validate, prioritize and approve future projects contained in the activity's master plan. The AIPB shall ensure an integrated approach to growth proposals to ensure compatibility across the spectrum of operations and assist all subordinate/supported commands.

3. Execution

a. Commander's Intent and Concept of Operations. The AIPB will provide a forum for installation-wide dialogue and ensure a comprehensive exchange of information regarding the installation and related initiatives (e.g., upgrades, construction, installation protection/mission assurance, safety, environmental, telecommunications, quality of life and encroachment). The board members will review and validate all related operations, projects and process improvement initiatives to integrate these items with current operations and projected

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future operations. The goal is to anticipate and plan for future growth and development while avoiding negative operational impacts and potential costly corrective actions.

b. Tasks

(1) The Commanding Officer shall be the sponsoring commander for the board.

(2) At a minimum, the board shall be composed of members listed below:

- (a) Director of Operations (Chair)
- (b) Director of Manpower
- (c) Director of Marine Corps Community Services
- (d) Director of Facilities
- (e) Director of Safety
- (f) Director of Logistics Services
- (g) Director of Telecommunications and Information Systems
- (h) Director of Security and Emergency Services
- (i) Environmental Affairs Officer
- (j) Air Operations Officer
- (k) Mission Assurance Program Manager
- (l) Comptroller
- (m) Community Plans and Liaison Officer
- (n) Explosive Safety Officer
- (o) Fleet Readiness Center East Representatives
- (p) 2d Marine Aircraft Wing Representatives
- (q) Naval Health Clinic Representatives
- (r) Combat Logistics Company 21 Representative

(3) The AIPB shall engage MCAS CHERPT Directorates and other subject matter experts (e.g., Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST), Space and Naval Warfare Systems Command (SPAWARS), Naval Facilities Engineering Command/Naval Flight Information Group (NAVFAC/NAVFIG)) as necessary.

(4) The board will review the Commandant's Planning Guidance, Aviation Plan, Installation and Logistics Roadmap, Base Master Plan, 2d MAW 2030 Plan, and other relevant strategic guidance. They will also review current year of

execution concerns and shortfalls, and adjust current and future plans, as necessary, to maintain momentum of strategic goals.

(5) The AIPB shall meet as necessary, but at a minimum on a quarterly basis to discuss new initiatives/business.

4. Administration and Logistics. The MCAS CHERPT AIPB shall replace the MCAS CHERPT Planning Board. MCAS CHERPT AIPB shall provide feedback in the form of written agenda/minutes to the MCIEAST-Marine Corps Base, Camp Lejeune G-3/5.

5. Command and Signal

a. Command. This Order is applicable to all directorates of MCAS CHERPT, its subordinate and supported commands.

b. Signal. This Order is effective the date signed.



T. W. FERRY

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