



UNITED STATES MARINE CORPS  
MARINE CORPS AIR STATION  
POSTAL SERVICE CENTER BOX 8003  
CHERRY POINT, NORTH CAROLINA 28533-0003

ASO 6240.3P  
NHC

**15 MAY 2022**

AIR STATION ORDER 6240.3P

From: Commanding Officer, Marine Corps Air Station, Cherry Point  
To: Distribution List

Subj: REPORTING AND ACTIVITY ACTION CONCERNING ENVIRONMENTAL  
HEALTH/SANITATION INSPECTIONS

Ref: (a) NAVMED P-117, Chapter 22 (NOTAL)  
(b) NAVMED P-5010, Manual of Naval Preventive Medicine  
(c) TB MED 530, Tri-Service Food Code

1. Situation. The Commanding Officer (CO), Marine Corps Air Station Cherry Point (MCAS CHERPT), and commanding officers of tenant activities are responsible for the health of their commands.

2. Cancellation. ASO 6240.3N.

3. Mission

a. To establish standard procedures for reporting Environmental Health/Sanitation Inspections conducted aboard MCAS CHERPT under the guidelines of references (a) through (c).

b. To establish procedures for response of activities to deficiencies and recommendations of inspection findings.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The Commanding Officer, MCAS CHERPT has designated the Commanding Officer, Naval Health Clinic responsible for surveillance of all matters that pertain to environmental health and sanitation.

(2) Concept of Operations

(a) The CO, Naval Health Clinic, will ensure that periodic, unannounced Environmental Health/Sanitation Inspections of all areas and structures of the Air Station and outlying fields which may have a bearing on the health of personnel are conducted.

(b) Inspections will be performed by the Environmental Health Officer (EHO), Preventive Medicine Technicians (PMTs), and other duly trained personnel assigned to the Preventive Medicine Department. Preventive medicine assistance may be requested from Commanding General (CG), 2d Marine Aircraft Wing (2d MAW). Inspection will not interfere with the regular duties of 2d MAW personnel.

b. Tasks

(1) Commanding Officer, Naval Health Clinic

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(a) Responsible for inspections, investigations, recommendations, and supervision of all matters pertaining to sanitation, including the sanitary aspects of food and food handling, water, sewage and waste disposal, housing, other elements of the environment affecting health, and cooperation with civilian personnel and government agencies associated with health problems that may affect personnel at or in the vicinity of the Air Station.

(b) A Monthly Activity Summary Report will be submitted to the MCAS CHERPT CO, outlining current trends and activities in the area of Environmental Health and Sanitation aboard the Air Station and outlying fields. Courtesy copies will be provided upon request.

(c) Determine the frequency of inspections.

(d) When an immediate health hazard is noted by the inspector, timely corrective and/or containment of the immediate hazard must be affected. Telephonic recommendation will be made to the appropriate Chief of Staff and unit commanding officer. These telephonic reports will be confirmed by written reports.

(2) Environmental Health/Sanitation Inspectors

(a) Inspection results with appropriate recommendations will be submitted, in writing, to the CO, MCAS CHERPT (INS) with copies to the Director of Facilities; CO/Officer In Charge(OIC)/Manager of the facility inspected; Commanding Officer, Naval Health Clinic (Attn: EH/PM); and the Director, Marine Corps Community Services (MCCS) upon request.

(b) 2d MAW reports will be submitted to the CG, 2d MAW, with copies to the group/squadron commanders concerned and the Wing Surgeon.

(c) Will use the current forms that may be prescribed to evaluate and assign critical and non-critical violations to each food service facility inspected. The inspection report is no longer accompanied by numerical score. Specific guidelines on reporting procedures, correction of violations, and point assessment for discrepancies and administrative criteria to report food service inspections are contained in reference (c).

(d) Will conduct periodic inspections during the course of Wing internal inspections and on a case by case basis, as needed.

(3) Commanding Officer/Officer In Charge

(a) Within seven working days of receipt of the report, advise the CO, MCAS CHERPT, or CG, 2d MAW, as appropriate, in writing, of the action taken or contemplated to correct any discrepancies reported.

(b) If corrective action requires a work request, the cognizant activity CO/OIC will submit the work request to Facilities Maintenance Department or action will be programmed. The cognizant activity will notify the Department Head, Preventive Medicine Department, Naval Health Clinic, of the date that the work request is submitted.

(c) Routine weekly unit habitability inspections conducted by unit supervisory personnel will be conducted utilizing the current prescribed Habitability Inspection Report form. Inspection results will be submitted as above.

5. Administration and Logistics. Environmental Health/Sanitation Inspector will be admitted to any area or structure to conduct inspections and investigations necessary to determine the existence of, or means to correct, health hazards and environmental health/sanitation deficiencies. Vehicles used as transportation for these purposes will be allowed to park in close proximity to the area or structure.

6. Command and Signal

- a. Signal. This Order is effective the date signed.
- b. Command. This Order is applicable to the Marine Corps Reserve.



M. R. HUBER

Distribution: A

**Summary of Revision (ASO 6240.3N to ASO 6240.3P):**

This paragraph will be used to briefly summarized the changes that are listed below.

<b>ASO 6240.3N (Current)</b>	<b>ASO 6240.3P (Revision)</b>
<b>Use these tables on the left side to identify which SMEAC paragraph and subsection, you are revising.</b>	Use this side of the table to write out the revision.
4.b.(1)(b)Monthly Activity Summary Report... courtesy copies will be provided.	Monthly Activity Summary Report... courtesy copies will be provided <b>upon request.</b>
4.b.(2)(a) Inspection results will be submitted to CO and [other directors].	4.b.(2)(a) Inspection results will be submitted to CO and [other directors] <b>upon request.</b>
<b>Revised language for department</b>	4.b.(3)(b)Department Head, Preventive Medicine Department, Naval Health Clinic