



UNITED STATES MARINE CORPS

MARINE CORPS AIR STATION  
CHERRY POINT, NORTH CAROLINA 28533

IN REPLY REFER TO:

5830

LOD/PI

From: Commanding Officer, **UNIT**

To: **RANK FULL NAME**, XXX XX 1234/1234 USMC

Subj: PRELIMINARY INQUIRY AND LINE OF DUTY DETERMINATION (LOD)  
CONCERNING THE INCIDENT INVOLVING (RANK, FIRST MI. LAST XXX XX  
1234/1234) WHICH OCCURRED ON OR ABOUT (DATE)

Ref: (a) JAGMAN

1. Per Chapter II of the reference, you are hereby appointed to investigate the circumstances surrounding the (INCIDENT/INJURIES), which occurred on or about (DATE), involving (RANK LAST). Your report will provide the sequence of events that lead up to the incident, injuries incurred to SNM, a Line of Duty determination, and whether any further investigation is needed. If you have not already done so, you should also read pertinent portions of chapter II of the reference in its entirety.

2. Report your summary to the commanding officer in writing no later than three working days after the receipt of this appointment order. Extensions may be requested if more time is necessary and granted on a case-by-case basis.

3. You will contact and seek legal advice or assistance from the Joint Law Center Investigations section prior to the start and during the course of your investigation.

4. By copy of this appointing order, executive officer, (UNIT), is directed to furnish necessary clerical assistance.

I. M. COMMAND

Copy to:  
JLC, AdminLaw