

9. Pet Shipments. Household pets (dogs and cats) may be shipped as excess baggage to certain locations. The following procedures apply to shipments of pets on AMC aircraft:

9.1. Pet shipments will be in conjunction with PCS moves only (IAW DOD 4515.13-R, Air Transportation Eligibility and DTR Part I). Sponsors will accompany the pet to the final destination. Pets will not remain behind unaccompanied. Pets will normally travel in the aircraft cargo hold area but may be accepted for shipment in the cabin area if they meet the requirements. No more than three pets can be shipped in the cabin area.

9.2. The sponsor is responsible to ensure pets are shipped only in hard-shell, hard sided International Air Transport Association (IATA) or U.S. Dept of Agriculture (USDA) containers approved for air shipment. These containers must provide adequate ventilation and be large enough for the pet to stand up, turn around, and lie down with normal posture and body movements. Pets will not be accepted in containers that are too small. Additionally, soft-sided or collapsible pet containers will not be accepted, based on safety for the pet. If the container does not meet requirements, place the passenger in a duty standby status under administrative hold until the pet is travel-ready. Handle cages containing pets with care to ensure animals don't become agitated. Young animals of the same species must be loaded adjacent to each other. Animals that are natural enemies should be kept apart. Ensure cages are positioned to allow air to flow freely. Two small animals of the same species younger than 6 months, of comparable size, and up to 9.1kg (20 pounds) each that are used to cohabitation may be shipped in the same container as long as they can also stand up, turn around, and lie down with normal posture. Only one excess baggage fee will apply in this circumstance if the combined weight plus kennel does not exceed 70 pounds.

9.3. The care for pets is an important quality-of-life issue. Pets' health and well-being must be of utmost concern.

9.3.1. Pets will only be transported in climate-controlled and ventilated cargo compartments.

Questions on proper placement will be directed to carrier representative and/or the Quality Assurance Evaluator (QAE).

9.3.2. Prior to aircraft taxi, when pets are onboard and the flight is delayed more than 30 minutes, the pet storage area ventilation and temperature will be checked at 30-minute intervals until flight departure. Additionally, at en route stops, the pet storage area ventilation and temperature will be checked upon arrival. In both cases:

9.3.2.1. If the area is found to be excessively cold or hot, or if the ventilation is unusually stagnant, the QAE will be notified. The emphasis of the inspection is to determine if conditions in the pet storage area could affect the pets' health and well-being. If in doubt, notify the QAE.

9.3.3. When passengers are allowed to disembark an aircraft due to flight delay, pet owners will be provided the opportunity to visit their pets in order to walk and provide water. In any case, if ground time exceeds 2 hours, pets will be off-loaded and owners provided the opportunity to visit their pets.

9.3.4. Time, safety, and security concerns may occasionally override some of the above requirements. However, every effort will be made to ensure the health and safety of the pets and provide for their safe passage.

9.4. The sponsor will maintain custody of the pet until 45 minutes prior to departure unless there is a suitable holding area available.

9.5. The sponsor is responsible for complying with all documentation, immunization, and border clearance requirements. If all documentation is not complete, place the passenger in a duty standby status under administrative hold until the pet is made travel-ready. Terminal personnel will ensure entry requirements established by foreign customs and those contained in applicable regulations are met.

9.6. Sponsors will pay the tariff for the pet according to the Non-US Government Rate Tariffs

. Fees are charged on a per-kennel basis; pets and containers up to 70 pounds count as one piece, pets between 71-140 pounds count as two pieces and

pets between 141 and 150 pounds count as three pieces. Pets/containers (combined weight of the two) weighing in excess of 150 pounds will not be accepted for shipment under any circumstances.

9.7. Terminals handling Patriot Express missions will establish written procedures to handle emergencies concerning pets to include at a minimum:

9.7.1. A listing of emergency veterinary clinic locations and phone numbers.

9.7.2. Point of contact for pet disposition (normally the local humane society).

ORDER: DOD 4500.9R (Part 1 Chapter 103)

Pets: DOD TOs must ensure up-to-date pet shipment information e.g., proper kennel, required documentation, is provided to travelers. In addition, ensure travelers understand a pet shipment is at their own expense, to include any pets moved under the Grandfathered Pet Policy and Space Available Pet Program (see Notes). AMC pet shipment criteria:

- (a) PCS passengers only
- (b) Dog or cat only
- (c) Each pet weight limit is 150 pounds (including kennel). Weight limit cannot be waived
- (d) Pets must be accompanied by their owner
- (e) Limited to two pets per family (see Notes below)
- (f) Pet shipment is at traveler's expense
- (g) Reservations booked on a first come, first served basis
- (h) Recommend a 20-day TPP be provided when submitting reservation request to accommodate passengers and pet on same aircraft

NOTES: 1. Grandfathered Pet Policy: AMC will ship more than two pets to the CONUS (only), as long as the sponsor has documented proof that AMC moved these pets overseas prior to 1 Sep 2001 (the date the two-pet-limit-per-family policy was implemented). Contact the Scott AFB Passenger Operations to arrange the additional space (see Note 3).

2. Space Available Pet Program: 15 days prior to AMC flight departure, pet spaces open in GATES are available to travelers that already have 2 pet spaces booked. Contact the Scott AFB Passenger Operations to arrange the additional space(s) (see Note 3). After the additional space(s) is booked, the TO will print out a confirmation for the traveler from the GATES pet/reservation screen. The traveler must retain this confirmation and present it upon request, as the authority to move more than two pets per family.

NOTE: Pets moved under this program are not eligible to move under the Grandfathered Pet Policy, and will only be moved back to the CONUS under the Space Available Pet Program.

3. A waiver is required to move more than two pets. Request an additional pet space(s) under the pet space available program, and to request a pet space(s) under the Grandfathered Pet Policy.

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4. Transportation offices and Passenger Operations can book in-cabin pets in GATES without requesting a waiver or obtaining approval from TACC/XOGC provided passengers can comply with the pet kennel size not to exceed 20" L x 16" W x 8" H ensuring it will fit under the seat. The maximum number of pets allowed in the passenger cabin is three, which must be separated by zones. The tariff for transporting pets in the passenger cabin is the same as transporting them in the cargo compartment.

5. The commercial airline industry currently imposes a 100 lbs pet weight restriction and curtails pet shipments during seasonal hot/cold conditions. These industry restrictions must be considered when making pet travel plans.