



UNITED STATES MARINE CORPS  
MARINE CORPS AIR STATION  
POSTAL SERVICE CENTER BOX 8003  
CHERRY POINT, NORTH CAROLINA 28533-0003

AirStaO 11000.3G  
LC  
17 Feb 04

AIR STATION ORDER 11000.3G

From: Commanding General, Marine Corps Air Station, Cherry Point  
To: Distribution List

Subj: DESIGNATION OF POLICE RESPONSIBILITIES

Ref: (a) AirStaO 1300.4H  
(b) AirStaO 11350.1B

Encl: (1) Facilities Maintenance Department's Police Detail  
Responsibility  
(2) Outline of Spring and Fall Cleanup Programs

1. Situation. To publish instructions pertaining to the designation and responsibility of area commanders aboard MCAS Cherry Point.

2. Cancellation. AirStaO 11000.3F.

3. Mission. This Order establishes the designation of police responsibilities, in regards to grounds maintenance.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The neat well groomed appearance of MCAS Cherry Point directly reflects upon the professionalism of every individual. Maintaining satisfactory polices of buildings and grounds require a sustained year round effort by all personnel.

(2) Concept of Operations

(a) Designation of Area Commanders. Area commanders indicated below are responsible for grounds maintenance functions delineated in this Order with their area(s) of responsibility:

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| <u>Area Commander</u>  | <u>Area of Responsibility</u>   |
|--|---|
| CG, MCAS Cherry Point  | Station Area  |
| CG, 2d MAW   | Wing Area   |
| CO, Naval Hospital   | Hospital Area   |
| CO, Naval Air Depot<br>(NADEP)   | NADEP Area  |
| CO, Reserve Support Unit<br>(RSU)  | Contingency Billeting<br>Complex  |
| Director of Supply   | Station Supply<br>Sub-area  |
| Facilities Maintenance<br>Officer  | --Maintenance and<br>Repair/Utilities<br>Sub-areas<br>--Facilities Maintenance<br>Department (FMD)Police<br>Detail Responsibility |
| AC/S, Marine Corps<br>Community Services<br>Defense Commissary<br>Agency | Community Grounds,<br>Marine Corps Exchange<br>Commissary Grounds   |

1 For purposes of this Order, "area of responsibility" around a building or structure is defined as that area extending from the building or structure to: adjacent fence lines, the centerline or adjacent roads (including both road shoulders and drainage ditches), and to a line of equal distance from the subject building and any other adjoining occupied building. In areas bounded by runways, the area of responsibility extends to the inboard side of adjacent runways, including intermediate taxiways.

2 Area commanders are encouraged to delegate authority for sub-areas to subordinate commanders, as appropriate. However, the area commanders will retain overall responsibility in matters pertaining to policy and will ensure, insofar as practical, uniformity of operations among the sub-areas.

(b) Police of Roads, Road Shoulders, and Parking Areas

1 Area commanders are responsible for police of all roads, road shoulders, and parking areas within their assigned areas at all times.

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2 FMD is responsible for the daily police of the roads, road shoulders, and parking areas as established by reference (a) and indicated in enclosure (1).

3 The Provost Marshal is responsible for the police of exterior areas adjacent to the Main Gate and all other gates used for vehicles.

4 The roadways, road shoulders, parking lots, and ditches outside the designated area(s) and enclosure (1) of this Order will be the joint responsibility of the tenant organization and/or activity utilizing the facilities.

(c) Semiannual Spring and Fall Cleanup. Two weeks during the month of April will be designated as the period of "Spring Cleanup" and two weeks during the month of October will be designated as the period of "Fall Cleanup."

1 An Air Station Bulletin will be published prior to each of these periods indicating the actual dates of cleanup, the dates of inspection, and will include any additional amplifying instructions.

2 Area commanders will be responsible for their designated areas during these periods.

3 All Commanding Officers, Department Heads, and Officers In Charge are directed to exert a special, concentrated effort during the designated 2 weeks of April and October to effect the successful execution of "Operations Sprint/Fall Cleanup". All tenant organizations and activities are routinely responsible for general daily housekeeping of their assigned area. Care of the grounds includes trimming shrubbery and keeping areas clear of debris.

c. Coordinating Instructions

(1) Organic material and all debris will be transported directly to the Land Clearing and Inert Debris (LCID) Landfill and Transfer Station, per reference (b), for disposal during normal working hours; i.e., under no circumstances will large quantities of debris be placed in dumpsters.

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(2) Checklist of Most Overlooked Discrepancies

(a) Litter in and around buildings, gutters, storm drains, ditches, and shrubbery. Additionally, parking lots, wash racks, and open storage areas not properly policed.

(b) Lawns and shrubbery not cut and/or trimmed properly; e.g., failure to cut grass in ditches and areas adjacent to buildings where gang mowers are able to cut; also, unauthorized use of grass areas for paths and parking areas.

(c) Areas in need of raking.

(d) Debris not located at designated disposal pickup point, and/or dumpsters surrounded by litter.

1 Failure to crush cardboard boxes before discarding. This results in overflowing dumpsters and thereby permits trash to blow throughout the Station.

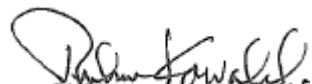
2 Units piling trash adjacent to full dumpsters rather than delivering it to the Station Landfill.

5. Administration and Logistics. The CG, 2d MAW and the CO's, NAVHOSP, NADEP, and CSSD-21 concur with this Order in so far as it pertains to members of their command.

6. Command and Signal

a. Signal. This Order is effective the date signed.

b. Command. This Order is applicable to Marine Corps Reserve.



ANDREW KOWALSKI  
Chief of Staff

DISTRIBUTION: MCAS A  
2D MAW A

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Outline of Spring and Fall Cleanup Programs

1. General. To further improve the Air Station's pleasing appearance a 2 week long cleanup campaign will be held each spring and fall. During these campaigns, special effort will be expended to correct outdoor police and maintenance discrepancies and alleviate any unsightly conditions that exist.

2. Procedures. In addition to those routine areas of responsibilities outlined in the basic Order, the commands indicated below will make a special effort to ensure that their designated areas are thoroughly policed during "Operation Spring/Fall Cleanup".

a. Marine Corps Air Station

(1) Roosevelt Boulevard from the intersection of U.S. Highway 70 to the Station Boat Docks. Also from the intersections of Roosevelt Boulevard with:

- (a) "C" Street to 6th Avenue.
- (b) "E" Street to 4th Avenue.
- (c) "F" Street to 4th Avenue.
- (d) Second Avenue to "C" Street.
- (e) Hancock Boat Docks Road.

(2) From Roosevelt Boulevard intersections with:

- (a) Slocum Road to entrance of Capehart Housing area.
- (b) Lucky Lodge Road.
- (c) Shady Grove Road.
- (d) Jackson Drive.
- (e) Access Road.

ENCLOSURE (2)

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(3) Cunningham Boulevard from intersection with Roosevelt Boulevard at "C" Street to NC Highway 101, to include a rectangular area southeast across from Gate "6" extending east along Highway 101 from a distance of 240 feet by 350 feet south along Cunningham Boulevard in Havelock in which buildings 1401 and 1402 are located.

(4) U.S. Highway 70 from Fort Macon village past Slocum Village, less non-military property; also, area adjacent to the ordnance gate.

(5) NC Highway 101 from U.S. Highway 70 to limit of military reservation, less non-military property.

b. 2d Marine Aircraft Wing

(1) "A" Street from the intersection with 6th Avenue to Langley Road.

(2) Sixth Avenue from the intersection with "A" Street to "F" Street.

(3) From Roosevelt Boulevard intersections with:

(a) Gravel Road adjacent to Runway 14 to MWSG-27 area.

(b) Monroe Drive to Staff Club, Slocum Boat Docks and the Boat House.

(c) Range Road to the turn-off road into the Marksmanship Training Area.

(d) Duffy Road.

c. Naval Aviation Depot

(1) "A" Street from the intersection with Cleveland Drive to Langley Road.

(2) Internal Naval Aviation Depot Area.

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d. Naval Hospital

(a) "F" Street from intersection with 4th Avenue and 5th Avenue.

(b) Fifth Avenue from intersection with "F" Street to "E" Street.

(c) "E" Street from intersection with 5th Avenue to 4th Avenue.

(d) Fourth Avenue from intersection with "E" Street to "F".

(e) Internal Naval Hospital Area.