



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
POSTAL SERVICE CENTER BOX 8003
CHERRY POINT, NORTH CAROLINA 28533-0003

ASO 1020.3E
SgtMaj
14 FEB 2011

AIR STATION ORDER 1020.3E

From: Commanding Officer, Marine Corps Air Station, Cherry Point

To: Distribution List

Subj: UNIFORM REGULATIONS

Ref: (a) MCO P1020.34G w/ Ch 1-5
(b) U.S. Navy Uniform Regulations

Encl: (1) MCAS CHERPT Uniform and Clothing Matrix
(2) MCAS CHERPT Uniform Regulations

1. Situation. This Order contains significant revisions which clarify and streamline uniform regulations and should be reviewed in its entirety.
2. Cancellation. AirStaO 1020.3D.
3. Mission. Per the references, to promulgate policy and set forth specific regulations regarding the wearing of Marine Corps and Navy Uniforms and civilian clothing aboard Marine Corps Air Station, Cherry Point (MCAS CHERPT).
4. Execution
 - a. Commander's Intent. To ensure the rules and regulations for the wear of uniforms and civilian attire aboard MCAS CHERPT are clear and consistent with the references in order to maintain the high standards of good order and discipline within this Installation.
 - b. Concept of Operations. Each and every Marine, Sailor, or Civilian who comes aboard MCAS CHERPT will ensure they, and those under their sponsorship or care, abide by the regulations provided in this Order and the references. Enclosures (1) and (2) are provided to help meet the Commander's Intent.

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

c. Tasks

(1) Commanders aboard MCAS CHERPT will ensure the contents of this Order are disseminated to all incoming personnel by posting a copy of this Order in prominent places, on unit/work section troop information boards, or informing of its online availability per paragraph 5.b.

(2) Director, Marine Corps Community Services. Ensure personnel using/visiting your facilities are dressed in accordance with this order and the references, and that the order is available upon request for verification purposes.

5. Administration and Logistics

a. Violations of this order subjects active duty members to disciplinary action under Article 92 of the Uniform Code of Military Justice. Civilian personnel will be referred to the Station Inspector.

b. This Order is available by accessing it via <http://www.marines.mil/unit/mcascherrypoint/Pages/default.aspx>

6. Command and Signal

a. Command. This Order is applicable to all individuals who come aboard or are assigned to MCAS CHERPT.

b. Signal. This Order is effective the date signed.



ROBERT. D. CLINTON
Executive Officer

DISTRIBUTION: A

MCAS CHERPT UNIFORM AND CLOTHING MATRIX

LOCATION	LEAVE & LIBERTY	TO & FROM OFF-BASE QTRS	TO & FROM ON-BASE QTRS	MAIN EXCHANGE COMPLEX	COMMISSARIES	BASE THEATERS	BOWLING CENTER	7-DAY STORE	PACKAGE SALES	CLUBS & MESSES	DINING FACILITIES	AREA & MAIN POST OFFICES	SWIMMING POOLS	GOLF COURSE	STABLES	ATHLETIC AREAS	MARINAS	CHAPELS	NAVAL CLINIC	DENTAL CLINIC	LEGAL ASSISTANCE	FAMILY SERVICES CENTER	HOUSING AREA COMMUNITY CENTER
TYPE ATTIRE																							
UNIFORM OF THE DAY (UTILITY UNIFORM)	N	1	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
MARINE CORPS RUNNING SUIT PT UNIFORM (GREEN SHORTS/T-SHIRT/SWEATS)	N	Y	Y	N	N	N	N	N	N	N	8	N	Y	N	N	Y	Y	N	5	N	N	N	N
SERVICE UNIFORMS	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
COVERALLS	N	Y	Y	N	N	N	N	Y	N	N	Y	Y	N	N	N	N	N	N	Y	N	Y	Y	N
FOOD SERVICE PERSONNEL	N	Y	Y	N	N	N	N	Y	N	N	Y	Y	N	N	N	N	N	N	N	N	Y	Y	N
ORGANIZATIONAL CLOTHING	N	N	Y	N	N	N	N	N	N	N	Y	N	N	N	N	N	N	N	Y	Y	N	N	N
PT CLOTHING SWIM WEAR	N	3,5	3	N	N	N	N	N	N	N	N	N	Y	N	N	Y	Y	N	5	N	N	N	2,3
CIVILIAN ATTIRE	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	6	6	Y	Y	Y

FOOT NOTES

- (1) Per paragraph 4 of Enclosure (2)
- (2) Permitted if clean and in good taste as determined by proper authority
- (3) Upper body garment and shoes must be worn. No shower shoes authorized
- (4) Emergency ONLY
- (5) At the Physical Therapy Clinic and Physical ONLY
- (6) On Authorized Leave
- (7) When entering or leaving the Devil Dog Gym or any inside fitness facility, individuals will be in the complete uniform (trousers, coat, and cover).
- (8) Only for breakfast and through the express line only.

Y=YES
N=NO

MCAS CHERPT UNIFORM REGULATIONS

1. Personal Appearance. The references set forth specific guidance for Marines and Sailors.

2. General

a. The uniform is designed to show at a glance, with proper insignia, the branch of service and grade of the individual authorized to wear the uniform. The uniform represents visual evidence of the authority and responsibility vested in the individual by the United States of America. It is the duty and personal obligation of all Marines and Sailors to maintain a professional and neat appearance at all times. Uniforms and equipment will be maintained in a neat and serviceable condition, and will by their appearance set an example of neatness and strict conformity with these regulations.

b. The references list those articles of uniform apparel that are authorized for wear with civilian clothing.

c. Marine Corps uniform standards of grooming do not allow eccentric or faddish styles of hair, jewelry, or eyeglasses. Eccentricities in individual appearance detract from uniformity and team identity. Because it is impossible to provide examples of every appropriate or unacceptable style of "conservative" or "eccentric" grooming attire, the good judgment of Marines at all levels is key to enforcement of Marine Corps standards in this issue, as in other issues. Refer to paragraph 1004 of reference (a) for additional guidance on standards of personal appearance.

d. In garrison, the use of chewing gum, chewing tobacco, smokeless tobacco, cigarettes, or the consumption of food or beverage, or talking on a cell phone or Bluetooth device, while walking in uniform, or while in formation, are examples of activities not acceptable because they detract from an appropriate military presence. Hands in pockets will not be acceptable while in uniform.

e. Headgear

(1) Outdoor Wear. Personnel will remain covered unless ordered to uncover, or during religious services not

associated with a military ceremony. Personnel will remain covered during invocations or other religious military ceremonies such as a military burial, change of command, or ship commissioning.

(2) Indoor Wear. The cover is normally removed indoors. An officer or enlisted person in a duty status when wearing a sidearm or pistol belt, may only remove headgear indoors when entering dining areas or where religious services are being conducted.

(3) While in Vehicles. Military headgear will be worn in government vehicles; however the wearing of headgear in privately owned vehicles is not required.

3. Uniform of the Day

a. The uniform of the day will be prescribed by the commander. In prescribing the uniform of the day, commanders will consider the duty to be performed and the local weather conditions.

b. When the Marine Corps Combat Utility Uniform (MCCUU) is prescribed by the Commandant of the Marine Corps as the uniform of the day, the following policy applies:

(1) During the summer season, the desert MCCUU with sleeves rolled up will be worn as the uniform of the day.

(2) During the winter season, the woodland MCCUU with sleeves rolled down will be worn as the uniform of the day.

c. It should be noted that the MCCUU is not authorized for wear on leave or liberty. Additional limitations are contained in paragraph (4) below, and reference (a).

4. Restrictions on Uniform Wear Off-Base. All uniforms other than the Blue Dress "A" and the Marine Corps Combat Utility uniform are authorized for wear on leave and liberty. Wear of the MCCUU uniform is authorized while commuting to and from work via privately owned vehicle (POV). However, en route stops while off base are not authorized except as bona-fide emergencies, such as medical emergencies, vehicle breakdown, or vehicle accident. Marines may only wear the MCCUU or flight

suit at off-base establishments when using drive-thru services such as ATM's, fast food restaurants, or dry cleaners when they will not exit the vehicle.

5. Uniform for Official Ceremonies and Social Occasions. The uniform for official ceremonies and social occasions will be prescribed for each occasion. Although there is the flexibility for individuals to purchase and wear optional uniform articles, Commanders will use their authority and discretion in prescribing the wear of a uniform that is appropriate to the occasion. For example, at functions for which the proper civilian attire is "coat and tie", or at which members of other services are to wear their equivalent of the Marine Corps Service "A" uniform, commanders may prescribe the Service "A" uniform for Marines.

6. Organizational Clothing

a. Food service personnel will wear the proper uniform prescribed in reference (a) while on duty, or duty under instruction as required. The white mess uniform is not authorized in the exchange complex. Wear of the white mess uniform is authorized for travel from quarters to the dining facility and return, and authorized stops at the Troop Seven Day Store, Post Office, Legal Assistance, and the Marine & Family Services Center.

b. Rifle range personnel engaged in marksmanship training or competition may wear the shooting jacket in place of the utility coat. The shooting jacket will only be worn at the Rifle Range by authorized personnel in designated areas. The shooting jacket will not be worn to/from the Rifle Range, or in any other area of the Air Station (i.e., Main Exchange Complex, Commissary, Service Stations, civilian/government vehicles, etc.).

c. The flight suit and flight jacket are authorized for wear by designated personnel aboard this Air Station, and are subject to the same regulations that apply to the utility uniform. Like the MCCUU, flight suits and flight jackets may be worn at all on-Station facilities, including clubs, messes, and non-appropriated funds activities with the following requirement:

(1) During the summer season the desert flight suit will be worn.

(2) During the winter season the green flight suit will be worn.

d. Maintenance coveralls (green or blue) can be designated as the uniform of the day by unit commanders. Marines will ensure that their coveralls are bloused when away from the flight line (when they walk/drive past any security checkpoint). This uniform will be clean and neat prior to entering any establishment. It is authorized to be worn into (Troop Seven Day Store, Dining Facility, Post Office, Legal Assistance, IPAC, or the Marine & Family Services Center). Maintenance coveralls will only be worn between Roosevelt Road and the flight line, and will not be worn in the Station Theater, Bowling Center, Chapel, Main Exchange Complex (to include the MCCS service station or McDonald's), or any other area designated in enclosure (1).

e. Per MCO P5100.8, commanders will ensure proper protective footwear is worn by all members of their organizations when engaged in activities designated as foot-hazardous.

f. The extreme cold weather jacket (GORTEX) is authorized for wear with the uniform of the day (utility uniform). It is not authorized for wear on leave or liberty, nor will it be worn with civilian clothing (unless it is personally owned, and without grade insignia). When worn, the GORTEX coat will be fully snapped and zipped closed.

(1) Grade insignia will be worn as prescribed by reference (a).

(2) The GORTEX coat may be worn by Navy personnel authorized to wear the MCCUU.

g. The standard issue fiber helmet is authorized for wear by designated members of the Rifle Range Detachment. It may be worn with the MCCUU in the area of the Rifle Range, only as authorized by CMC letter 1020 set MCUB/185-85 of 13 December 1985.

7. Navy Personnel Serving with Marine Corps Units

a. Navy Officers serving with Marine Corps units and opting to wear the Marine Corps service uniform and utility uniform will abide by Marine Corps grooming and physical appearance standards. Navy Officers not serving with Marine Corps units, such as the Dental Clinic and Naval Health Clinic, for example, will abide by Navy grooming standards as established in reference (b).

b. Navy Enlisted personnel who elect to wear and are issued Marine Corps service uniforms at no expense, shall wear, when directed by the commander, service uniforms for the duration of their continuous service with Marine Corps organizations in the capacity of Hospital Corpsmen, Dental Technicians, or Religious Program or Personnel Specialist, and will abide by Marine Corps grooming and physical appearance standards.

c. Navy enlisted personnel who do not elect to wear the Marine Corps service uniform and those Navy personnel serving with Marine Corps units wherein the wearing of MCCUU is required will be issued only utility uniform items and will be required to wear them as directed when a member of, or in support of a Marine Corps unit. These personnel will abide by Navy grooming regulations. When service uniforms are required, Navy uniforms will be worn.

8. Civilian Attire. Active Duty Military and Retired personnel and Civil Service Employees are responsible for enforcing the standards of dress on their dependents and civilians who live, work, or visit aboard MCAS CHERPT. These standards of dress and appearance will be conservative and of the same high standards established for Active Duty personnel. No eccentricities of dress shall be permitted. Enclosure (1) is a matrix of uniforms and civilian clothing apparel in various activities aboard the Air Station. When wearing trousers with civilian attire, a belt will be worn (unless there are no belt loops). Trousers will be worn at the waist. Civilian headgear (e.g., ball caps, visors, cowboy hats, etc.) will be removed indoors at any activity aboard local military installations. Ball caps and visors will be worn in the manner they were designed, with the bill facing towards the wearers front.

a. Appropriate civilian attire is defined as that which meets common sense standards of safety, decency, neatness, and cleanliness. Some examples of acceptable attire that are

commensurate with standards desired are:

- (1) Coat and tie.
- (2) Slacks and Shirt.
- (3) Shirts, other than undershirts, with or without collar.
- (4) Jeans and shorts.
- (5) Shoes (not including shower shoes, which are also known as flip-flops, with its primary purpose to be used in the shower).

b. Inappropriate and eccentric clothing are defined as that which is torn, ripped, ragged, excessively dirty, revealing, or closely related with drugs, extremist/racist groups or other illegal activities. Other examples of inappropriate attire include:

- (1) Clothing with designs of an obscene or suggestive nature.
- (2) Shirts, with or without collars, which are adorned with sexual, racist, obscene, anti-military or drug-related pictures, designs, words, or printings. White undershirts (crew neck or V-neck) or white sleeveless "muscle" t-shirts when worn as outer garments, and shorts that have been altered or modified by cutting off sleeves or making holes are prohibited.
- (3) Trousers which are frayed, dirty, or adorned with sexual, racist, anti-military, or obscene pictures, designs, words, or phrases.
- (4) Short shorts, beach/swim gear (except at beaches), or garments designed as underwear/under garments.
- (5) Tank tops and so-called "muscle shirts" except at beaches and while participating in physical training.
- (6) Wearing of clothing articles not specifically designed to be normally worn as headgear, (e.g., bandannas, doo rags), is prohibited.

(7) Any civilian clothing revealing the midriff, buttocks, or excessive amounts of chest or cleavage are prohibited.

c. The examples cited in paragraphs 8(a) and 8(b) are not inclusive, nor are they meant to limit the authority of commanders or heads of non-appropriated fund activities from establishing specific guidelines for the wearing of apparel in their respective areas of responsibility.

d. Marines are readily identified with the Marine Corps in and out of uniform, and when on or off duty. Therefore, when civilian clothing is worn, Marines will ensure that their dress and personal appearance are conservative and commensurate with the high standards traditionally associated with the Marine Corps. No eccentricities of dress will be permitted. Marines are prohibited from attaching, affixing or displaying objects, articles, jewelry or ornamentation to, through or under their skin, tongue or any other body part, or body mutilation in any manner.

e. Tattoos or brands on the neck and head. As in other areas of the body, tattoos or brands that are prejudicial to good order, discipline and morale or are of a nature to bring discredit upon the Marine Corps are also prohibited. Examples are branding and surgical tongue splitting or "forking".

f. Dental Ornamentation. The use of gold, platinum caps (permanent or removable) for purposes of ornamentation is prohibited. Teeth, whether natural, capped, or veneered, will not be ornamented with designs, jewels, initials, etc. Unnatural shaping of teeth for non-medical reasons is also prohibited. Unit commanders may consider waivers for permanent non-ornamented gold or platinum caps that are applied prior to 1 October 2007.

g. Earrings. Male Marines are not authorized to wear an earring, or earrings at any time, whether in uniform or in civilian attire. Female Marines are authorized to wear one earring per ear, as described in paragraph 3010 of reference (a), in uniform or in civilian attire.

h. Sunglasses. Prescription sunglasses are authorized for wear when required. At any time, while driving, or when sunglasses are authorized for outdoor activities while in

uniform, they will be moderate in type and no flashy/colorful sunglasses are permitted.

9. Athletic Attire. Athletic attire is defined as clothing designed for a specific activity such as sweat suits, running or jogging suits, shorts and singlets, basketball or football jerseys, swim attire, etc. Most of this type of clothing lends itself well to casual attire, but common sense standards of neatness, cleanliness, and decency will be met. See enclosure (1) for areas/activities where such apparel is acceptable.

10. Standard of Dress - Non-Military Personnel

a. Family members, retirees, guests, and government service employees will be required to conform to the proper dress standards as outlined in this paragraph.

b. It is recognized that the term "appropriate civilian attire" is subject to many trends in fashion and difficult to define by detailed regulations. It is expected that all personnel - civilian, military, or military family members, will exercise good judgment in selecting appropriate civilian apparel for wear. Each and every individual should take pride in his/her appearance and observe common sense standards of safety, decency, neatness, and cleanliness. Torn, ragged, or excessively dirty or revealing clothes do not meet acceptable grooming standards. Additionally, clothing must meet approved safety standards when worn within Air Station facilities or working areas.

c. Civilians and family members living, working, or visiting aboard base will abide by the above standards and the following:

(1) Women. Women are expected to wear appropriate civilian attire aboard the Air Station. Appropriate civilian attire for women is considered to be that which meets commonsense standards of safety, decency, and cleanliness. Clothing which reveals the midriff, buttocks, or excessive amounts of the chest or cleavage does not meet these standards. Hot pants, short shorts, halter, or other tops that are exceptionally revealing, cut-off shorts, uncovered hair rollers, bare feet, or shower shoes (also known as flip-flops, with its

primary purpose to be used in the shower) are not acceptable female dress in public areas.

(2) Men. Males and male family members over ten (10) years of age are expected to comply with the standards of dress established for military personnel.

(3) Children. Children not required to have a dependent's identification card (not yet reached 10th birthday) are permitted to wear t-shirts throughout the Air Station. Footwear is required except in quarters, beach and pool areas, or when being carried in arms or in a stroller or carriage.

d. Uniform items that have been declared obsolete may be worn with civilian clothing, when appropriate, provided that that such items contain no distinctive insignia or buttons.

e. Military personnel are accountable for the actions of their family members and guests, and for the appropriate wear of civilian attire by their family members and guests aboard MCAS, Cherry Point.