



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
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MPR

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POLICY LETTER 03-11

From: Commanding Officer, Marine Corps Air Station, Cherry Point
To: Distribution List

Subj: POLICY STATEMENT ON VIOLENCE AND THREATENING BEHAVIOR IN
THE WORKPLACE

Acts or threats of violence or threatening behavior in the workplace are unacceptable. As the Commanding Officer, I am committed to maintaining a workplace that is free from violence or threats of violence. All employees have the right to expect a place of employment that is free from behavior that can be considered harassing, abusive, disorderly, or disruptive. Any violent behavior or behavior that creates a climate of violence, hostility, or intimidation will not be tolerated, regardless of origin.

I will not tolerate bullying, harassment, intimidation (verbal/written), physical/mental abuse (verbal/written), offensive/obscene language, or threats by any employee or affiliated individual(s) at this command. Other actions could be any type of unprofessional misconduct that is not in line with the Ethics Code of Conduct. Those who do not treat others with dignity and respect may be subject to disciplinary action up to and including removal from the Federal Service or debarment from this command and all its property to include possible criminal charges.

I am committed to keeping the workplace safe and productive; the safety of our work force is important. Supervisors will take immediate and appropriate corrective action in response to incidents of inappropriate behavior. For assistance, supervisors should contact the Civilian Human Resources Satellite Office, Employee Relations Office at (252)466-5047.


P. J. ZIMMERMAN

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